



## i.d.e.a. MUSEUM RENTAL FEE SCHEDULE 2020-2021

ROOM	MAXIMUM OCCUPANCY	RENTAL RATE
<b>Atrium (outdoors)</b>	Standing Reception: 250 Seated Event: 200	Not-For-Profits: \$600 Private Events: \$750
<b>Atrium Classroom</b>	Standing Reception: 150 Seated Event: 100	Not-For-Profits: \$600 Private Events: \$750
<b>Art Studio Room</b>	Standing Reception: 30 Seated Event: 25	Not-For-Profits: \$300 Private Events: \$375
<b>Artville</b>	Standing Capacity: 50	Not-For-Profits: \$450 Private Events: \$525
<b>Conference Room</b>	Seated Event: 18	Not-For-Profits: \$100* Private Events: \$125* <i>*Rates are for a 2-hour rental period</i>
<b>HUB Classroom</b>	Standing Reception: 40 Seated Event: 30	Not-For-Profits: \$300 Private Events: \$375
<b>Snackery</b>	Standing Capacity: 20	Not-For-Profits: \$185 Private Events: \$225
<b>Museum</b>	Total Capacity: 500	Mesa Not-For-Profits: \$750 Other Not-For-Profits: \$1,500 Private Events: \$2,250

## Catering

- Catering services (excluding alcoholic beverages) may be provided by any licensed and insured caterer.
- Caterers are subject to an 8% commission fee payable to Mesa Arts Center and must provide a certificate of insurance and catering license. Licensee will be responsible for notifying the Event Services Supervisor of caterer's name and provide contact information in advance of event.
- Alcoholic beverages can only be provided by the Mesa Arts Center Food and Beverage Department due to licensing.

## Labor

- Staff will be charged back to Licensee at \$15.00-\$50.00/hour.

## Equipment

- Deliveries of any kind must be coordinated through the Mesa Arts Center Services Supervisor.
- Free Wi-Fi in all rental spaces (1MB that can be increased upon request)

### Tables, Etc.

6' or 8' Table	\$12.00
6' Round Table	\$12.00
Cabaret Table	\$ 9.00
Tablecloth	\$ 10.00
White Folding Chair	\$ 1.00
White Padded Folding Chair	\$ 2.00
Easel	\$ 5.00
Pipe and Drape (per foot)	\$ 3.00

### Presenting Equipment

Lectern w/mic kit	\$ 60.00
Christie 4500 Lumen Projector	\$ 225.00
Anchor Portable Sound System	\$ 150.00
11' x 17' Projection Screen	\$ 100.00

### Portable JBL PA system - \$250 plus labor setup/strike

12 Channel Analog Mixer
4x 12" JBL SRX monitor wedges
2x 15" JBL SRX 700 bi-amped 2-way
2x 18" JBL SRX 700 subs

All prices are for a six-hour rental except as noted. Rental Fees do not include staff and equipment.

Museum hours are as follows:

Tuesday – Thursday & Saturday: 9 a.m. – 4 p.m.

Friday: 9 a.m. – 6 p.m.

Sunday: 12 p.m. – 4 p.m.

Closed Mondays and all city holidays

**All rates and services subject to change without notice.**