



Arts and Cultural Education Sponsorship (“ACES”) Program

In cooperation with the Mesa Arts Center, the Mesa Arts Center Foundation is proud to make available to non-profit organizations a limited number of dates in the Mesa Arts Center theaters for arts and cultural education presentations. The Foundation offers these theater dates to Arizona non-profits at no cost (see #3 below) for presentations/ events that promote arts and cultural education in Mesa. Interested Arizona non-profits should apply to the Mesa Arts Center Foundation for an ACES theater date. Applications will be received, reviewed and approved/rejected by the Mesa Arts Center Foundation.

Priority will be given to applications received prior to August 1 of each year for the following (fall/winter) theater season. Applications received after August 1 will be considered on a “space available” basis.

General Guidelines:

1. Project/performance must have as its primary purpose the advancement of arts and/or cultural education for the target audience.
2. Theater rental costs and facility restoration fees are absorbed by the Mesa Arts Center Foundation.
3. Technical and Front-of-House staff services fees are the responsibility of the applicant.
4. Sponsorships are available for a single presentation, usually on Tuesday, Wednesday or Thursday.
5. Theater use is not intended to be a fundraiser for the user organization; however, an admission fee may be charged to offset other expenses of this specific project/performance.
6. User organization must adhere to the Mesa Arts Center’s Policies and Procedures, available online or through the administrative offices of the Mesa Arts Center.
7. A representative of the Mesa Arts Center Foundation will attend the project/performance, and will make the program introduction.
8. A post-project/post-performance report is required within 60 days of completion.
9. The Mesa Arts Center Foundation and the Mesa Arts Center are not responsible for marketing and publicity efforts of any approved event.
10. “For profit” entities are not eligible.
11. A project budget and non-profit designation letter are required.



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“ACES” Program Application Process:

1. As early as possible, contact the Mesa Arts Center staff to obtain a tentative date reservation and determine technical costs and any other costs that will be incurred for the presentation (technical and Front-of-House costs will be covered by the applicant). Inquiries should be directed to Kim Forbes, Events Services Supervisor at (480)644-6580, or email kimberly.forbes@mesaartscenter.com. All date reservations received from the Mesa Arts Center staff are tentative only until the application is approved by the Mesa Arts Center Foundation.
2. Once a tentative date has been reserved and an estimate of costs secured, complete the attached application and attach the following documents:
 - a. Documents confirming non-profit status,
 - b. Confirmation from the Mesa Arts Center regarding tentative reservation date,
 - c. Proposed presentation budget.
3. Deliver the completed application and supporting documentation to:

Mesa Arts Center Foundation
Artistic Support Committee
Attn: ACES Program Application
P.O. Box 894
Mesa, AZ 85211

and:

newmacaz@aol.com



Arts and Cultural Education Sponsorship (“ACES”) Program Application

Name of Organization _____

Address _____

City/State _____ Zip _____

Website _____ Fax _____

Contact’s Name _____ Daytime Phone _____

E-mail Address _____

MAC Theater Requested _____ # of anticipated attendees _____

Date Requested (mm/dd/yy) _____ Start/End Times _____

Type of Performance _____

Description of Project _____

How does your project educate the community? _____

Who is your target audience? _____

Anticipated admission fee (if any) _____

Have you received grant funding any time during the past three years from the Arizona Commission on the Arts or any municipality? Yes No

Name and Position of Authorizing Official

Signature

PLEASE CONTACT THE **ARTISTIC SUPPORT COMMITTEE** AT newmacaz@aol.com – OR BY MAIL AT **P.O. BOX 894, MESA AZ 85211** IF YOU HAVE ANY QUESTIONS.